

**OFFICE USE ONLY:**

DATE RECEIVED: \_\_\_\_\_ INITIALS: \_\_\_\_\_

TERM: \_\_\_\_\_ PROG: \_\_\_\_\_

STATUS: \_\_\_\_\_ GPA: \_\_\_\_\_

PYMT: \_\_\_\_\_ NOTES: \_\_\_\_\_

**OLYMPIC COLLEGE**Registration & Records | Enrollment Services  
1600 Chester Ave | Bremerton, WA 98337  
evaluators@olympic.edu**CERTIFICATE APPLICATION****STUDENT INFORMATION:**\_\_\_\_\_  
**Print or Type Your Name**Your printed diploma will have your Primary Name as listed in ctclink. If you would like a different name on your diploma, please follow the instructions listed in our Graduation webpage: <https://www.olympic.edu/student-life-support/enrollment-services/graduation>**ctclink ID Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_  
Preferred email address to receive correspondence regarding graduation application.**IMPORTANT INFORMATION:**

- ✓ Meet with a Student Success Coach or Faculty Advisor prior to submitting this form  
<https://www.olympic.edu/student-life-support/enrollment-services/advising/make-advising-appointment>
- ✓ Check current graduation application deadline: <https://www.olympic.edu/student-life-support/enrollment-services/important-dates-deadlines>
- ✓ Update mailing address and contact information, if necessary, by visiting your Student Homepage in ctclink. Diplomas will be mailed to the address on file.
- ✓ Application fee are non-refundable: \$20 for first certificate  
\$10 each additional in the same term OR \$20 if not in the same term.
- ✓ Check our Graduation Webpage for more information. <https://www.olympic.edu/student-life-support/enrollment-services/graduation>

**DEGREE CHOICE, CATALOG YEAR AND TERM COMPLETION:****Catalog Year:** \_\_\_\_\_ Students may graduate under the current catalog or any of the past seven years' catalogs, if they were enrolled during the time the catalog was in effect. See policy here: <https://catalog.olympic.edu/content.php?catoid=7&navoid=218>.**Graduation Term Completion:** Check catalog for current deadlines: <https://www.olympic.edu/student-life-support/enrollment-services/important-dates-deadlines>

Summer      Fall      Winter      Spring

Certificate of Completion: \_\_\_\_\_

Certificate of Proficiency: \_\_\_\_\_

Certificate of Recognition: \_\_\_\_\_

Certificate of Specialization: \_\_\_\_\_

**ACKNOWLEDGEMENT AND SIGNATURES:**

I understand that I am responsible for ensuring that I have met all of the requirements for the degree indicated above.

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Program Advisor Signature is required for all certificate applications.

Date: \_\_\_\_\_ Program Advisor Signature: \_\_\_\_\_